



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD
Regular Board Meeting of June 13, 2018
5:00 p.m. Closed Session
6:00 p.m. Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board in reference to the 2018-2019 Budget during the **Public Hearing** after the Chairperson calls the Hearing to Order. Speakers may address the Board under agenda item **6.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

Dan Cunningham, Chairperson
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Secretary to the Governing Board

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Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:00 p.m.**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 & §54957.6**
 - 3.1 **Public Employee: Discipline/Dismissal/Release/Leave/Employment**
 - 3.2 **Public Employee Performance Evaluation**
Title: Superintendent
4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - 4.1 **Flag Salute - Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**
5. **PUBLIC HEARING**

Public Hearing on the 2018- 2019 Budget
Open Hearing for the 2018 - 2019 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

Chairperson Cunningham will open the hearing, call for public comment, take comments and close the hearing.

Note: Item 10 .1 contains the recommended 2018 - 2019 budget.
6. **PUBLIC COMMENT**
At this time, members of the public may address the Board regarding matters not on the agenda but within the Board's jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to the Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.
7. **CONSENT CALENDAR**
The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

CONSENT – MOTIONS

7.1 Approval of Minutes from the Regular Board Meeting of May 2, 2018

The Board will consider approving minutes from the May 2, 2018 Board Meeting.

7.2 Approval of Bill and Salary Reports – May 2018

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior month.

7.3 Approval of Purchase Order Summary – May 2018

The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior month.

7.4 Approval of Memorandums of Understanding for 2018-19 with Member Districts

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

7.5 Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2018-2019

As part of the Consent Calendar, approve the MOU with Livermore Valley Joint Unified School District (LVJUSD) for the 2018 – 2019 school year providing Business Services, Maintenance and Custodial Services.

7.6 Approval of CCPT TEC Grant Contractors Agreements

As part of the Consent Calendar, approve the Agreements with Gayle Larson to provide Grant Management and Lisa McNaney to provide Work-Based Learning Services for the 2018 – 2019 school year.

7.7 Authorization to Surplus Equipment

California Education Code 17545 authorizes school districts to sell or dispose of surplus property.

8. DEFERRED CONSENT ITEMS

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

9.1 Proposed Budget Adoption for 2018 – 2019 – action

Following the mandated Public Hearing on the 2018-19 budget, it is appropriate for the Board to consider approval.

9.2 Approval of Master Schedule for 2018 – 2019 – action

Staff will provide a schedule of courses for 2018 – 2019.

9.3 Approval of Personnel Document #061318 - action

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

9.4 Approval of New or Updated Course Outlines - action

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

10. CORRESPONDENCE

- Alameda County Office of Education, 2017-18 Second Interim Approval

11. SUPERINTENDENT'S REPORT

Superintendent Duncan, will report on recent meetings, activities, and/or legislation.

12. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, August 22, 2018.

14. ADJOURNMENT

JD/as